

Diocese of Liverpool

The Parish of Dalton

Annual Report and Accounts for the Parochial Church Council

Year ending 31st December 2019



Administrative information

The Dalton Parish consists of the Church of:

St Michael & All Angels Church
Higher Lane
Dalton
Lancashire
WN8 7RP

www.stmichaelsdalton.org

It is in the Ormskirk Deanery of the Diocese of Liverpool.

Charity number: Exempt from Registration with Charity Commission
HMRC Charities Registration Number XR3307

The Liverpool Diocesan Board of Finance acted as Custodian Trustee for the inalienable property of the churches.

Appointed Architects: Kepczyk Pearce Sanderson
Architects, Surveyors & Historic Building Consultants
75 Wilmslow Road, Handforth, Cheshire, SK9 3EN

Bankers: Santander
Bridle Road, Bootle, L30 4GB

Independent Financial Examiner: Mr Steven Jump, Benchmark Accounting, 9 Knightscliffe Crescent,
Shevington, Wigan, WN6 8DX

Legal advisor: No-one on retention, all legal advice obtained through
St James' House, Liverpool.

Duties and Responsibilities of the Parochial Church Council (PCC):

The PCC works together in consultation with the priest in charge on matters of general concern and importance to the parish. Parochial Church Council as a charity is governed by two pieces of Church of England legislation, called Measures. These are the Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended)

The functions of parochial church council include:

- a) co-operating with the priest in charge in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical;
- b) the considering and discussing of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the Church on any question;
- c) making known and putting into effect any provision made by the diocesan synod or the deanery synod;
- d) giving advice to the diocesan synod and the deanery synod on any matter referred to the council;
- e) raising such matters as the council consider appropriate with the diocesan synod or deanery synod.

In the exercise of its functions the Parochial Church Council (PCC) takes into consideration any expression of opinion by any parochial church meeting.

The PCC is responsible for the good order, repair and appropriate use of properties owned by or invested in the ecclesiastical parish, which currently consists of: The Parish Church of St Michael & All Angels, Dalton. It must also ensure that any work carried out in the property it manages complies with statutory and Church of England regulations.

The PCC is also responsible for the management of the parish finances and resources. It must ensure that all financial conduct is in line with statutory and Church of England regulations.

Daily Management:

The Priest in Charge is the Chair of the PCC. Day to day management has been exercised by the Priest in Charge and the elected Churchwardens.

Parish Clergy

The Revd. Paul Lock, Priest in Charge,
The Rectory, College Road, Up Holland, WN8 0PY 01695 622936

Churchwardens

Mr Mark Bainbridge	54 Manfield, Skelmersdale, Lancashire WN8 6SX	07866 765962
Mr Len Jennings	34 Hall Brow Close, Ormskirk, Lancashire, L39 2YX	01695 577861
	Please note: <i>Mr Jennings died on 8th January 2020</i>	

Address for official correspondence:

The Rectory, College Road, Up Holland, WN8 0PY	01695 622936
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PCC Secretary:

Mrs S Hicks	Grange Farm, Higher Lane, Dalton, WN8 7TW sallyehicks@aol.com	01257 462071
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The PCC Treasurer:

Dr A Hicks	Grange Farm, Higher Lane, Dalton, WN8 7TW alarichicks@aol.com	01257 462071
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**List of Members of The Parochial Church Council for
The Parish of Up Holland from April 2019**

For the period from April 2018 until the date of approval of this report, the following people served as members of the Parochial Church Council:

Ex-Officio Members

The Revd. Paul Lock	Priest in Charge	paul.a.lock@outlook.com
Mark Bainbridge	Churchwarden	mlbainbridge@sky.com
Len Jennings	Churchwarden	

Deanery Synod Members

Ernie Savage	ernie.laneside@gmail.com
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Representatives elected

** Date shown in brackets is the year that person's term of office comes to an end*

Karen McDonald	(2020)	karenbmacdonald@outlook.com
Marilyn Bryan	(2020)	marylyn-bryan@btinternet.com
Alaric Hicks	(2020)	alarichicks@aol.com
Vacancy	(2020)	
Beryl Cooke	(2021)	berylandbrian@outlook.com
Brian Cooke	(2021)	berylandbrian@outlook.com
Steph Ellis	(2021)	stephellis1812@hotmail.com
Linda Ray	(2021)	lpray@live.co.uk
Janice Bainbridge	(2022)	janiceabridges05@aol.com
Maureen Bold	(2022)	maureenbold@sky.com
Jacky Jolley	(2022)	jackyjolley@gmail.com
Barry Moulton	(2022)	bvmjdm@waitrose.com

PCC Secretary

Sally Hicks	Appointed by the PCC	sallyehicks@aol.com
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PCC Treasurer

Alaric Hicks	Appointed by the PCC	alarichicks@aol.com
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Vice Chair

Barry Moulton	bvmjdm@waitrose.com
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PCC Electoral Roll Officer

Janice Bainbridge	janiceabridges05@aol.com
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PCC Safeguarding Officer

Len Jennings	01695 577861
<i>Mr Jennings died on 8th January 2020</i>	

Parish Standing Orders

Governing Legislation

The life of the Benefice and Team shall be conducted in accordance with the Team and Group Ministries Code of Recommended Practice, legislation relating to Parish Appointments and Representation, Canon Law, Church Legislation and Diocesan Rules in force at the time.

Benefice Team

The Priest in Charge and Churchwardens are ex-officio members of all Committees and may choose to attend when they consider it appropriate.

The Benefice and Districts

The Dalton Parish is a single Benefice with one Parochial Church Council and one church.

The Parish Electoral Roll

There is one Electoral Roll. Representation on the Deanery Synod is calculated from the number of people on the Church Electoral Roll. Election is at the APCM.

Child Protection

A Child Protection Policy is agreed annually at the APCM in accordance with the Diocesan Guidelines and relevant legislation, for implementation at Parish and District level.

The Lay Chair

In addition to the role of the Lay Chair of the Parochial Church Council under Church Law, the Lay Chair shall be responsible for convening and chairing meetings of the Churchwardens of the Parish when necessary to discuss matters of common concern, or to take appropriate action, and has the right to attend any Committees in the Parish.

The PCC Secretary

The PCC may appoint one of their number to act as secretary of the Council. Failing such an appointment the office of secretary shall be discharged by some other fit person who shall not thereby become a member of the Council.

The Parish Treasurer

The PCC may appoint one of their number to act as Treasurer. Failing such an appointment the office of Treasurer shall be discharged by the churchwardens or by some other fit person who shall not thereby become a member of the Council.

The Parish Auditor

The Parish Auditor or Examiner is elected annually at the APCM in accordance with the requirements of the Charities Act 1993 and subsequent legislation.

Appointment of Officers and Sub-committees

At their first meeting after the APCM the Parochial Church Council will appoint its officers, their sub-committees and their representatives to other Parish Committees or outside bodies.

Quorum for Meetings

For a Meeting to take valid decisions, one third of the members must be present and voting.

Composition of the Parochial Church Council

- Licensed Clergy and Lay Workers
- Licensed Readers
- Churchwardens
- Members of General, Diocesan and Deanery Synod
- Elected Church Members – twelve members elected directly

The Parochial Church Council Standing Committee

The Priest in Charge or Vicar
Churchwardens
PCC Secretary
PCC Treasurer
Lay Chair
Up to four Lay Members elected by Parochial Church Council

The dates and venues of PCC Meetings are to be set by the PCC or the Standing Committee. In addition to the APCM there will be at least four Parochial Church Council Meetings in every year. Agendas for meetings are to be displayed at least two Sundays in advance of the meetings and minutes of the meetings are to be displayed within a month of the meeting for a period of at least two Sundays. PCC Meetings are to be held at places agreed by the PCC or Standing Committee.

Items for Parochial Church Council Agendas

Any item to be brought up under Any Other Business should be given to the Secretary or Chairperson twenty-four hours before the meeting. In exceptional circumstances the Chairperson can allow an item for Any Other Business to be brought up at the meeting.

Main Activities in 2019:

Include:

- The parish has continued to work closely with Up Holland Parish to enable closer working and greater sharing of ministry, worship and witness
- Churchwardens from all three churches regular meet with the priest in charge
- The treasurer from this parish and the treasurer from Up Holland parish have continued working to standardise the accounts between the two parishes.
- Work to maintain and improve the churchyard and grounds has continued through the team of volunteer gardeners and with some additional help from the Prince's Trust volunteers
- We have continued to work closely with the Up Holland PCC on bringing the two separate parishes into one single benefice
- Joint services were held in this parish and Up Holland Parish
- Lent groups were held at varied times to make them more accessible
- Work has started to look at improving disabled access to the church and to upgrade toilet facilities to make them suitable for disabled people
- Consideration has been given to further develop the inside of the church, this is on going and includes plans to improve kitchen facilities in the church
- The range of social events and fundraising activities has continued. These include a monthly quiz night at the Prince William in Dalton and a monthly lunch club called Dalton Diners. There have been concerts in church and a range of fundraising activities.
- We have welcomed the Occasional Singers, Skelmersdale Brass Band and Mark Dowding who have provided concerts during the year
- Acoustic Roots has continued to use the church for regular concerts, these have been popular and well supported by the wider community
- There has been an increased focus on developing the parish's website and FaceBook page and the introduction of a new joint churches website which will replace the separate websites when the parishes become a single benefice
- The parish magazine continues to be printed and circulated each month, it includes local articles and information as well as articles on the Christian faith and teaching
- A new café Church has been started and this has been well received by parents and children from school. A group from church help set up, provide refreshments and a warm welcome. Café Church meets once a month in the school hall on Sunday morning.
- Thursday morning Open Church Coffee Mornings are arranged to provide a warm welcome to the church for local people and those visiting the area

Worship

Weekly Service Times at St Michael & All Angels in 2019:

Sunday 11.00am Sung Eucharist

Seasons & Holy Days

A range of special services are planned throughout the year in both churches, these include:

- Daily Services for Holy Week & Easter
- Extra times of worship for Holy Days and Saints days
- Remembrance Sunday Service
- Harvest Services and activities
- Services to commemorate those who have died
- Carol Services
- Christingle

Attendance:

- The average attendance for Sunday services is 45 adults and 4 under 16's.
- The total communicants on Easter Day 2019 was 83.
- Total number attending special services run by the church during advent (Advent Sunday until 23rd December), which were held for the congregation and local community was 44
- The total number attending Christmas Eve Services (including communicants) was 183 (Christingle & Midnight Eucharist)
- The total number of communicants for Christmas Eve and Christmas morning was 80 with 85 attending.

Spiritual Development

This parish is committed to the spiritual development of all members, during the year this was supported by:

- Using a range of material to enhance Sunday worship and making this more accessible through the printing of weekly service sheets
- Lent Study Groups
- Bible Study Course
- Preaching and teaching in all Sunday and most weekday services
- Open Church on Thursday mornings – to provide a place of welcome and the opportunity for private prayer and contemplation

Promotion of Christianity

We are committed to promoting Christianity in the communities we serve we have done this in the following ways:

- Developing our website and use of social media to promote services and events regularly
- Arranging accessible and suitable worship for special occasions eg. Carol Services, Christingle, All Age Worship services, Café Church
- Engagement with schools through weekly assemblies and special services and activities
- Distribution of leaflets and cards to every home in the parish
- Providing easy ways to discuss special services eg. baptisms, weddings, renewal of vows and blessings for significant wedding anniversaries, funerals, burial of ashes etc

Supporting Charities

This parish is committed to supporting the work of those charities and organisations which enrich and support the lives of others both in this country and overseas. We have supported financially the following organisations:

The Children's Society,
Leprosy Mission
Midstream
Food Bank
Christian Aid

Parish Electoral Roll

The total number of people on the Electoral Roll is 83.

Fully Inclusive Church Statement

Our Church

St Michael and All Angels is the parish church for people living in Ashurst, Birch Green, Elmers Green, Fosters Green, Whalleys as well as the village of Dalton.

We believe in a welcoming church that accepts and serves all people in the name of Jesus Christ. We are a church that seeks to proclaim the Gospel with a fresh vision for each generation and, through the power of the Holy Spirit, allows all people to discover how widely embracing and deep is the love of Our Lord.

Here at St Michael's Church, Dalton, we are committed to practising the inclusive Gospel of Jesus Christ and as a community, we believe that we are called to serve God by bearing witness to the Good News of Jesus.

Our Mission

Our parish is a diverse community and we welcome people of all ages, experiences, lifestyles, outlooks and backgrounds, following the example Christ gave of serving God through family, friends and neighbours, those we meet and know and those who remain unknown to us.

We are an inclusive church and we do not discriminate in any way, whether in terms of economic means and social standing, age, gender, physical or mental health, ability, race or sexuality.

Whoever you are and wherever you are on your journey of faith you are welcome at St Michael's.

Our Vision

St Michael's Church wants to give people the opportunity to find hope and be transformed. For each one of us to live as God intends, using all our gifts and talents to fill the world with love, peace and hope. We recognise that we live in a diverse community, in a complex world and we seek to be Christ-like, both as individuals and as a community: celebrating the light, love and grace which is given to all by God. We believe that Jesus Christ is the one who brings light into all forms of darkness.

The following is an extract for use on the website, noticeboards, newsletters etc.

Extract Inclusive Church Statement

An Inclusive Church

St Michael and All Angels is the parish church for people living in Ashurst, Birch Green, Elmers Green, Fosters Green, Whalleys as well as the village of Dalton.

This is a diverse community and we welcome people of all ages, experiences, lifestyles, outlooks and backgrounds, following the example Christ gave of serving God through family, friends and neighbours, those we meet and know and those who remain unknown to us.

We are an inclusive church and we do not discriminate in any way, whether in terms of economic means and social standing, age, gender, physical or mental health, ability, race or sexuality.

Whoever you are and wherever you are on your journey of faith you are welcome at St Michael's. Please come and see for yourself!

Mission

We have continued to see a decline in the number of people worshipping regularly at church. Although some new people have started to worship with us, attracting new people, especially families and younger adults in numbers larger than those who stop coming to church remains a challenge.

Our missional focused group from this church and the churches in the Up Holland Parish has been looking ways of engaging with people and encouraging them to come to faith in Christ. Work in this area appears to be moving forward.

A significant challenge for us is that the two parishes (Dalton and Up Holland) with three churches share one stipendiary priest serving a total population of approx. 42,000. To help with this, there has been an increase in lay leadership of worship. Regular worship is supported and led by retired clergy, three Readers and two ordinands. The need to appoint a second priest has been time consuming and slow, we hope that an appointment will be made as soon as possible. By the end of 2019 no appointment has been made and we continue to look to recruit a second stipendiary priest.

Local Heritage and Amenity

We recognise that the church building, graveyard and wider grounds are an important statement of Christian presence in the local community. These have continued to be maintained to a high standard throughout the year.

The church building, graveyard and wider open spaces that include the listed Dovecot building, the duck pond, church green and memorial garden are visited and enjoyed regularly by people from the local and wider communities.

Church Building:

We are in the process of establishing a Friends Group to help with fundraising to meet the costs of maintenance and development at the Church and within the grounds.

Essential repairs have been completed.

The Terrier lists the church's property, furnishings and ornaments and is accurate and up to date.

Work from The Quinquennial inspection has been carried out including those elements within the report which were needed (including lead work and pointing) to ensure the building remains water tight and work around the tower. The ladder which provided access to the upper tower space has been removed for health and safety reasons and a new access ladder is now required.

We have had a large nest of bees nesting within the roof space of the church. Eventually these had to be professionally removed.

Grounds and maintenance:

The grounds around St Michael & All Angels Church are quite extensive and we rely on a dedicated team of volunteers to ensure grass is cut, weeds removed and borders maintained. The woodland area has again been given a lot of time during the year and this work has been supported by people from the wider community as well as from The Prince's Trust and Woodland Trust. We are also grateful to the Lancashire Wildlife Trust who were involved (in supplying and installing bird boxes in the woodland area).

Further work is still needed on the Dovecot but further investigation is also needed to assess its current state.

Lots of planting of appropriate plants and trees took place in memory of a young man called Danny, this was as a result of fundraising by his family and friends.

The grounds are visited by many people from the wider community. Those who come to visit the graves of loved ones often comment about the good order of the grounds and the welcome and sense of peace they experience. It is a pleasure to see the grassed area adjacent to the woodland and car park being used by so many people. Our church school often uses this area for sports activities as well as a wide range of out door learning opportunities. Many families use the area for picnics, games and relaxing throughout the week.

During the year local residents complained that in the evening and at night some people were racing around the church car park in cars and there was some concern that there was also other forms of anti-social behaviour taking place. The Police have increased visits and continue to keep a watch on the area. We tried locking the car park gates for some time also. The installation of CCTV has helped reduce some of this behaviour.

An Adverse Possession claim has occupied much time following an attempt to claim a large portion of land within the woodland area. This process is now almost complete and will probably result in the church agreeing to allow a small piece of land to become part of the garden of a neighbouring property.

Risk Management

The PCC takes its responsibility for the safety of the people and financial wellbeing of the Church very seriously. To date individual events and situations have been discussed and assessed as they have arisen and remedial actions taken as and when necessary. Our risk management policy is to continue to monitor all situations and carry out further risk assessments as and when necessary.

The PCC operates a Health and Safety policy covering areas such as fire risk, electrical appliances, risks in the graveyard, first aid etc. The PCC is regularly updated in any issues regarding Risk Management.

We operate the Diocesan policy of protection for children and vulnerable adults. Volunteers are scrutinised by the Disclosure and Barring Service [DBS].

The church is insured against the risk of damage to the building, vandalism, theft, fire and public liability.

Parish Website

As part of our commitment to safeguarding and ensuring we are compliant with Church of England Regulations, the following statement is displayed on our joint parishes website:

*The parishes of Up Holland and Dalton takes its duty and obligation to protect all extremely seriously. We have adopted the national Church of England's robust procedures and guidelines. You can find out more about the national policies and procedures at www.churchofengland.org/safeguarding
If you have any safeguarding concerns or issues on a safeguarding matter then you can find useful contact information at <http://www.liverpool.anglican.org/safeguarding>*

Ormskirk Deanery Synod

The parish representatives for 2019 were Ernie Savage and The Revd. Paul Lock.

The Parish Representatives have attended all/most Deanery Synod Meetings, where these meetings have been open to other PCC members and congregation members, people from both churches have attended.

This parish remains committed to working closely and positively with other local churches and the wider Deanery.

Parochial Church Council Meetings 2019/2020

There have been 7 meetings of the PCC in 2019 and 3 meeting which have taken place in 2020 on the dates shown:

14th January 2019
24th February 2019
12th March 2019
15th May 2019
27th June 2019
4th September 2019
9th October 2019
16th January 2020
12th February 2020
12th March 2020

The PCC also agreed to help each church within the parishes to carry out its work of worship, mission and service to the wider community through new sub-groups. These groups were named and planned at a Church Away Day in 2018 following the Annual Parochial Meeting that year, it was agreed that these groups would continue to 2019, the groups are responsible for the following areas:

1. Liturgy and Worship *(focuses on the development of all liturgy & worship)*
2. Resources *(focuses on our finance, stewardship, property and resources)*
3. Church Family *(focuses on the well-being, spiritual needs and development of the members of the church community)*
4. Wider Community *(focuses on how we best serve and how to develop and improve the way we serve the wider community)*

Each church was encouraged to plan how these groups would best work for them with the agreement that this would be reviewed after 12 months.

Groups and Organisations

Church School in the Parish

There is one Voluntary Aided Primary School in the Parish.

- St Michael & All Angels CE Primary School, Dalton

The PCC takes seriously its role of supporting its church school and is grateful to those who serve as foundation governors and for giving their time to lead and manage this church school for the whole community. We continue to support the Diocesan Board of Education policy to appoint practising Christians to the role of Foundation Governor within our schools.

The priest in charge visits our school each week to lead collective worship, to support all staff and pupils and to assist in the delivery of RE and spiritual development of pupils and staff. The headteacher and priest in charge meet each half-term to discuss and plan work and activities. There is an end of term Eucharist or end of term service for the school. The school also organises a service in church on the last Friday of each month.

There are good positive links with our parish school and the three church schools in the Up Holland Parish.

Work and Service in the Wider Community

The churches continue to support work with people from the wider community through the following activities:

- Provision of a food bank collection point
- Regular walks for the parish and wider community
- Volunteers continue to undertake maintenance of the churchyard, car park, pond and church interior
- New toys were collected at the Toy Service and donated to the local women's refuge
- Music and singing in local care homes
- Stall to promote the church at the local Green Fayre
- Monthly Quiz Night at The Prince William, Dalton
- Monthly Dalton Diners Lunch Club at The Prince William, Dalton
- Community run music concerts promoting a variety of artists
- Collection of winter clothes for refugees/asylum seekers
- Collection of Christmas Boxes for the local women's refuge these included toiletries, clothes for children and adults and toys

Treasurers report for Annual Report 2019

At the February PCC meeting, I presented a budget which suggested we needed to cover a potential expenditure of £95,300 for 2019. This was aimed at covering the costs of quinquennial repairs and the planned disabled ramp, toilet facilities and replacement kitchen.

The income for the year has come to £94,328 a significant increase from previous years. Planned giving, (White envelopes and Parish Giving Scheme), is slightly up from last year. Money given through the collection plate (including Sunday services and Baptisms, Weddings and Funerals) is a little over 10% down. The income from Fees for Weddings and Funerals is significantly down. The increase in income has mainly come from two donations received during the year and an increase in fundraising thanks to the Dalton Gardens event.

Looking at the Payments page of the accounts, mission giving has increased. This is in part due to the payments to the Children's Society, (Christingle service and Children's Society boxes) being sent in January for 2018 and in December for 2019. In addition, we also had extra giving in response to the Cyclone Idai Appeal with £452 being sent to Christian Aid. Other significant changes in Payments include additional costs under "Professional Fees" for the ongoing adverse possession claim, and increased "Repairs and improvements" costs, including a significant amount of work done on the roof and tower as part of the Quinquennial report requirements. It is worth noting that the "Mission and Evangelism" costs have increased, a good thing bearing in mind our "raison d'être". One final additional cost is included under "training costs", this was to cover our portion of the fees due to St Mellitus College for Heather's ordinand training. Considering the benefits that she brought to our church this was money very well spent.

The total outgoings, therefore, came to £71,441. This was less than that proposed at the beginning of the year mainly because the planned disabled ramp, toilets and kitchen remain at the planning stage. We do however have over £20,000 allocated to these and other projects.

Overall, our finances are in a healthy state. We cannot be complacent about the drop in income from the collection plate and "fees", but looking at these accounts I am encouraged that we can be thankful that God is continuing to provide for our needs.

Parish Reserves Policy

The PCC aims to keep approximately three months running costs in reserves. This is also to cover emergency building work. To achieve this we aim to put at least £2,000 per year into reserves from income until that level is achieved.

PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL AND ALL ANGELS, DALTON
FINANCIAL STATEMENT

For the year ended 31st December 2019

Independent Examiner's Report (SORP 2015) to the PCC of: St Michael and all Angels
Dalton
Skelmersdale
Lancashire WN8 7RP

Report to the Parochial Church Council (PCC) of St Michael and all Angels, Dalton on the accounts for the year ended 31st December 2019, as set out on pages 1 to 8 of your Annual Report.

Respective responsibilities of trustees and examiner

The PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- > examine the accounts under section 145 of the Charities Act
- > to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- > to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- > accounting records have not been kept in accordance with section 386 of the Companies Act 2006:
- > the accounts do not accord with such records:
- > where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102):
- > any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Mr S J Jump
Benchmark Accounting
9 Knightscliffe Crescent
Shevington
Wigan
Lancashire WN6 8DX

Signed



Date

05/03/2020

PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL AND ALL ANGELS, DALTON
FINANCIAL STATEMENT

For the year ended 31st December 2019

RECEIPTS	2019	2018
<u>Incoming Reasources From Donors</u>		
Planned Giving	11793	11483
Collections and other Giving	7630	8529
Income Tax Recovered	14263	3932
CAF Vouchers	470	650
	<hr/> 34156	<hr/> 24594
<u>Other Voluntary Incoming Reasources</u>		
Fund Raising	12916	8861
Donations	38669	17047
	<hr/> 51585	<hr/> 25908
<u>Income From Charity and Ancillary Trade</u>		
Magazine Sales	1095	1202
Cards/Visitor Centre	215	0
Fees	7264	11004
	<hr/> 8574	<hr/> 12206
<u>Income From Investments</u>		
Bank Interest & Dividends	13	1
	<hr/> 13	<hr/> 1
<u>Non Recurring Income</u>		
Insurance	0	1528
	<hr/> 0	<hr/> 1528
Total Receipts	<hr/> <hr/> 94328	<hr/> <hr/> 64237

PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL AND ALL ANGELS, DALTON
FINANCIAL STATEMENT

For the year ended 31st December 2019

PAYMENTS	2019	2018
<u>Grants</u>		
Mission Giving	4629	3546
	<hr/> 4629	<hr/> 3546
<u>Activities Directly Relating To Work Of Church</u>		
Diocesan Quota & Stipend	26860	25581
Clergy Expenses	909	1834
Cost of Services	2559	2040
Magazine Printing	830	966
Cards/Visitor Centre	264	0
Training Costs	1800	0
Mission/Evangelism	886	492
Cost of Fayre and Fund Raising	1145	1029
Utilities	4573	3765
Insurance	2363	1942
Churchyard/car Park	2169	2665
Repairs/Improvements	15491	6833
Routine Expenditure	2495	2258
Professional Fees	2038	1364
Church Maintenance	1354	1400
	<hr/> 65736	<hr/> 52169
<u>Church Management and Administration</u>		
Printing and Stationery	441	774
Web Site	148	124
Bookkeeping Services	180	180
General Expenses	307	1035
	<hr/> 1076	<hr/> 2113
Total Payments	<hr/>71441	<hr/>57828

Bank and Cash Reconciliation

Bank/Cash Balance at 31 December 2018	16820
Add: Total Receipts	94328
Less: Total Payments	71441
Outstanding Cheques Issued	440
Outstanding Cheques Banked	509
Assigned Fees In/Out Balance	401
	<hr/> 39237
	<hr/>
Bank/Cash Balance at 31 December 2019	<hr/> 39237
	<hr/>

PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL AND ALL ANGELS, DALTON
FINANCIAL STATEMENT

For the year ended 31st December 2019

		2019
<u>Monetary Assets</u>		
Bank Current Account		21984
Cash Account		0
Bank Reserve Account		17253
Total Cash		<hr/> 39237
 <u>Debtors</u>		
End of Year Income Tax Refund	1300	
CAF Cheque	0	
Total Debtors		<hr/> 1300
 <u>Creditors</u>		
Children's Society Christingle Donations	440	
LDBF Oct-Dec Assigned Fees	1401	
Total Creditors		<hr/> 1841
 <u>Fixed Assets</u>		
Organ & Equipment	0	
Less: 10% Depreciation Per Annum	0	
Written Down Value of Asset		<hr/> 0
Pump House Building	4500	
Written Down Value of Asset		<hr/> 4500
 Total Assets Less Liabilities		<hr/> <hr/> 43196

PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL AND ALL ANGELS, DALTON
FINANCIAL STATEMENT

For the year ended 31st December 2019

Fabric & Equipment Fund Receipts & Payments Account - Restricted Fund

	2019	2019	2018	2018
Receipts				
CAF Vouchers	470		650	
Winter Charity	2407		2374	
Flowers	330		680	
		<u>3207</u>		<u>3704</u>
Payments				
CAF Vouchers	470		650	
Winter Charity	2407		2374	
Flower Fund	425		571	
		<u>3302</u>		<u>3595</u>
Excess of Receipts over Payments		<u>-95</u>		<u>109</u>
Restricted Funds Brought Forward		<u>109</u>		<u>0</u>
Restricted Funds Excess		<u>-95</u>		<u>109</u>
Balance of Restricted Funds		<u>14</u>		<u>109</u>

PAROCHIAL CHURCH COUNCIL OF
ST MICHAEL AND ALL ANGELS, DALTON
FINANCIAL STATEMENT

For the year ended 31st December 2019

Accounting Policies

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001 using the Receipts & Payments basis.

Funds

General funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

Statement of Assets and Liabilities

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

- > Movable church furnishings held by the church-wardens on special trust for the PCC and which require a faculty for disposal.
- > Land and buildings held on behalf of the PCC.
- > Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £1,000.
- > Investments held beneficially by the PCC.

The following assets are recognised and a monetary value given as part of the description in the statement of Assets and Liabilities:

- > Amounts owing from the Inland Revenue where a formal claim has been made.
- > Any other amounts owing to the PCC including church hall lettings and insurance claims.
- > Legacies where formal notification of entitlement and amount has been received at 31 December by the PCC.

Closing bank balances as shown in the receipts and payment account.

The following liabilities are recognised in the statement of Assets and Liabilities:

- > Any loans or overdrafts advanced to the PCC.
- > Any arrears of Diocesan Parish Share.
- > Creditors for goods or services where the supply has been received and invoiced by 31 December.